**Notice of Withdrawal of EEO Complaint**

**firstname lastname**

**EEO Case No. govcdm\_name**

1. On **govcdm\_datetimeofinitialcontact**, I, firstname lastname, contacted the Office of Resolution Management, Diversity and Inclusion (ORMDI) to initiate an equal employment opportunity (EEO) complaint. The EEO counselor advised me of my rights and responsibilities during the EEO complaint process.

2. I am withdrawing this EEO complaint in its entirety. I am making this decision of my own free will and without coercion. The claims identified in my complaint are listed below:

**(Enter Claims Here)**

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firstname lastname Date